



Maritime Academy Charter School

Elementary School

2275 Bridge Street, Bldg. 11; Philadelphia, PA 19137

Phone: 215-535-4555 Fax: 215-535-4398

High School

2700 E. Huntingdon Street, Philadelphia, PA 19125

Phone: 215-427-3090 Fax: 215-999-5027

NON-DISCRIMINATION POLICY

2022-2023

The Maritime Academy Charter School does not discriminate on the basis of race, color, sexual orientation, religion, ethnicity, sex, gender identity, physical mental ability, disability, or age in the operation of its educational programs and activities. Mr. Eugene Mattioni, Chief Executive Officer and Mrs. Kimberly Bonanni, Director of Specialized Services, have been designated to handle inquiries regarding the School's non-discrimination policies as the school's Title IX/Section 504 Coordinators.

Title IX Complaint Procedures

It is the policy of the Maritime Academy Charter School ("the School") to comply with Title IX of the Education Amendments of 1972, which prohibits discrimination based on sex (including sexual harassment and sexual violence) in the School's educational programs and activities. Title IX also prohibits retaliation for asserting or otherwise participating in claims of sex discrimination.

When a student, faculty or staff member, or other participant in the School's programs and activities feels that s/he has, at any time, been subjected to discrimination on the basis of sex carried out by employees, students, volunteers, or third parties, s/he may use these Title IX grievance procedures to bring concerns to the attention of the School's Title IX Coordinators for the purpose of obtaining a prompt and equitable resolution.

1. Grievances must be submitted to the Title IX Coordinators within 10 calendar days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
2. A complaint must be in writing, containing the name and address of the person filing it. The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.
3. The Title IX Coordinators (or her/his designee) shall conduct an investigation of the complaint. This investigation may be informal, but it must be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The

Title IX Coordinators will maintain the files and records of the School relating to such grievances.

4. The Title IX Coordinators will issue a written decision on the grievance no later than 30 calendar days after its filing.
5. The person filing the grievance may appeal the decision of the Title IX Coordinator by writing to the Chief Executive Officer, Eugene Mattioni, Esq., within 15 calendar days of receiving the Title IX Coordinator's decision. The Chief Executive Officer shall issue a final, written decision in response to the appeal no later than 30 calendar days after its filing.

Section 504 Complaint Procedures

It is the policy of the Maritime Academy Charter School ("the School") not to discriminate on the basis of disability. The School has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973. Section 504 prohibits discrimination on the basis of disability in any program or activity receiving federal financial assistance.

Any person who believes she or he has been subjected to discrimination by the School on the basis of disability, may file a grievance under this procedure. It is against the law for the School to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

1. Grievances must be submitted to the Section 504 Coordinator within 10 calendar days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
2. A complaint must be in writing, containing the name and address of the person filing it. The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.
3. The Section 504 Coordinator (or her/his designee) shall conduct an investigation of the complaint. This investigation may be informal, but it must be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 504 Coordinator will maintain the files and records of the School relating to such grievances.
4. The Section 504 Coordinator will issue a written decision on the grievance no later than 30 calendar days after its filing.
5. The person filing the grievance may appeal the decision of the Section 504 Coordinator by writing to the Chief Executive Officer within 15 calendar days of receiving the Section 504 Coordinator's decision. The Chief Executive Officer shall issue a final, written decision in response to the appeal no later than 30 calendar days after its filing.

The School will make appropriate arrangements to ensure that disabled persons are provided other accommodations, if needed, to participate in this grievance process. Such arrangements may include, but are not limited to, providing interpreters for the deaf, providing taped cassettes of material for the blind, or assuring a barrier-free location for the proceedings. The Section 504 Coordinator will be responsible for such arrangements.

Mr. Eugene Mattioni, Chief Executive Officer and Mrs. Kimberly Bonanni, Director of Specialized Services, have been designated to handle inquiries regarding the School's non-discrimination policies as the school's Title IX/Section 504 Coordinator.

For inquiries, please contact the Chief Executive Officer at (215) 535-4555, ext. 1105, email Mattioni.e@maritimecharter.org or the Director of Specialized Services at (215) 535-4555, ext. 1208, email Bonanni.k@maritimecharter.org.