



# Maritime Academy Charter School

2275 Bridge Street

Philadelphia, PA 19137

Phone 215-535-4555

Fax 215-535-4398

**November 13, 2023**

**Dear Parents/Guardians,**

Parent/Teacher Conferences for Elementary/Middle School cadets are scheduled to take place on Monday, November 20, 2023 (5:00 PM - 7:20 PM) and Tuesday, November 21, 2023 (1:00 PM - 3:20 PM). You have two options to receive your cadets report card:

\_\_\_\_\_ I cannot attend the Parent/Teacher Conferences. I look forward to receiving my child's report card in the mail.

\_\_\_\_\_ I plan to attend Parent/Teacher Conferences. (If you plan to attend please see below).

The following are the instructions for accessing our scheduling website: [www.signupgenius.com](http://www.signupgenius.com).

**Directions for Sign Up Genius:**

Click on one of the links below to schedule your conference.

**Monday, November 20, 2023 5:00 PM to 7:20 PM:**

<https://www.signupgenius.com/go/20F0849ABA72BA31-45972734-parentteacher>

**Tuesday, November 21, 2023 1:00 PM to 3:20 PM:**

<https://www.signupgenius.com/go/20F0849ABA72BA31-45974118-parentteacher>

If you have any questions about the procedure please call the main office for assistance at (215) 535-4555.

Thank you,

Mr. Peter Saunders  
Elementary School Principal

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Student's Name

Grade

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Parent/Guardian Signature

Date